

## **PPI Meeting Minutes 6/8/2010**

**In Attendance:** Judy Waddington, Stefanie Stark, Laurie Cantrell, Kelly Dilworth, Carol Dunn, Nikki Badman, Tami Norris

**Absent:** Chrissa Liskai, Kory Kaintz, Lisa Frantz, Kittsen McCumber

Call to order: 6:08 pm

### **Approval of Minutes:**

Move to approve: Nikki Second: SS

Passed

### **Elections:**

Discussed the people who applied, concerns and compliments.

### **Pres. Report**

CD: Dog park is on hold currently. The bureaucracy at Ottawa park is very against it. Toledo Unleashed is looking at Maumee and Sylvania for other possibilities.

CD: The new Lucas Co. dog warden has implemented many new good policies and changes. Most are impressed with her recent actions. Are using SAFER method of temperament evaluation. She has removed the cage grates. Focusing on enrichment. Dog Warden advisory committee meets tomorrow. Issues on tethering and several other issues for vote.

### **Secretary:**

NB: Currently working on making CS a formal officer position.

JW: Suggestion to include revision date on all policies.

### **Committee:**

NB: E.D. should have an operating budget. Part of supporting the ED would involve giving an operating budget and the authority to make regular decisions without formal board approval.

LC: Will we be sure that we aren't be charged tax since we are a non-profit?

**Old Business:**

**Cat Report** – LC: Table until next time?

**Fundraising** –

NB: Chrissa has accepted the position of FR committee chair. Kelly and I have volunteered to help her get started.

**ED Report**

NM: Recommend that PPI no longer pull dogs from xxx given that we don't know where the dogs are coming from. It is PPI policy to only accept local animals. They have been taking animals as far away as Dayton and Pickerington.

CD: We've been very clear about our policy.

KD: Can we take dogs that are local?

NM: We no longer know if they will be honest with us about it.

KD: It just seems a shame to break down the relationship.

CD: We shouldn't get into liabilities.

LC: We were also told that the dogs were temperament tested and they were not.

NB: Even if it's verbal, it's a breach of contract if they aren't holding up their end of the bargain.

KD: Do other rescues in the area have policies about where they'll take from?

LC: Some do some don't.

NM: Still having trouble licensing a couple of dogs from program. Problems with the Auditor and the desire to license dogs to a PO box. Had a discussion with Julie Lyle on how to license the animals if the Auditor is unwilling to work with us.

NB: If the dog comes from Lucas but the foster is in Wood Co., do they need to license in Lucas Co.?

NM: Yes, they still want them licensed in Lucas. I have been sitting on the application to the dog warden to wait and see how they are going to handle this situation.

NM: We rented a larger storage unit. We will be moving from the smaller to the larger space.

LC: What is in our storage unit?

NM: Financial documents, live traps,... I have been talking to Chrissa about getting a scanner to do document feeding. Not just financial, but adoption records and many other things.

## **New Business**

### **ED Job Description:**

Discussion:

CD: I thought it was comprehensive.

Motion: LC Second: JW

Motion passed

### **Problems with 2 vets:**

XX: BH took in a cat; was dissatisfied with the clinical determination; took to a second opinion and got a complete opposite assessment.

CD: Not much that can be done without documentation from Bill and second opinion of another vet

XZ:

CD: Change of management also brought a change in policy. XZ has shown more focus in profits than animals.

NM: got an email from someone who used them as a low-cost spay/neuter clinic and ended up with a bill of over \$300.

LC: Why was the bill \$300 for that?

NM: First the consultation \$30, S/N appt., unnecessary vaccinations, hidden fees, and charge for things like biohazard removal

JW: They charge for postage to invoice us.

NB: XX situation needs documentation and investigation. XZ has enough evidence. Do we have enough info. to end the relationship with XZ?

**Action – XZ:** The board is in unanimous agreement to remove XZ from the low-cost spay/neuter list.

**Adult Pit Adoptions:**

NM: I think it's time to make a move to not exclude them as a breed. Especially if we have to take a dog back in if it is returned. Then we wouldn't be allowed to adopt them out.

LC: Who would be doing the temperament evaluations?

NM: We had talked about having the dog warden do it, but some people were iffy about that. Dog warden policy says that pits can only be released to shelters, not fosters.

LC: Why don't we bring up this issue with the advisory committee?

CD: We can bring it up tomorrow. What about the possibility getting SAFER training for volunteers?

NM: Two people are required to perform the evaluation.

LC: I don't think we should pay for a bunch of people to go. Are we comfortable saying that we would authorize payment for the ED to get SAFER training?

**Action:**

Board: In agreement that we can authorize payment for ED to receive SAFER training.

**Action:**

LC: Once Nikki has gone through SAFER training, we can accept them on a trial basis. Extra diligence with relation to the breed.

NM: Foster and adopter need to be compliant OH Revised Code and Toledo Municipal Code  
Board: in agreement.

**Postage:**

JW: put together a summary of postage costs and PayPal issues

LC: one of the things we talked about was not mailing out the whole big red folders. It's so expensive to mail. We collect money for postage from the people.

**6.8.10 report from ED**

**Dog Program**

1. Extraordinary medical bills: 2 dogs were HW +, Harley in boarding, stray dog in boarding.
2. Continued diminishing relationship with XX. *Details removed for public view*
3. Had a foster meeting on May 15
4. Had a screeners meeting on May 22
5. Adoptions (per JW)

Month	2009	2010	% change
April	37	30	-23%
May	32	48	33%

**Cat Program**

1. June is Adopt A Shelter Cat month. Press Releases have been sent out.
2. Cat program is back up to 5 adoption events a week for the summer months
3. Adoptions (per JW)

Month	2009	2010	% change
April	68	32	-113%
May	62	77	19%

**Update**

1. **REQUEST FOR VOTE:** Mini van needs to have body work done and a tune up.
2. **REQUEST FOR VOTE:** Cat program needs to purchase two 6 foot foldable tables and two card tables.
3. Food from Iams still at Lucas County Fairgrounds. They have asked for it to be moved. I have made arrangements with Humane Ohio to use the space they are using at Bennett Enterprises, free of charge. LCFG isn't calling me back to make arrangements for fork lifting it onto a truck.
4. When PPI took a litter of pit bull puppies (the W litter) and the singleton pit bull puppy (later named Lucas) PPI purchased dog licenses for them all. As they were adopted the proper paperwork & fee was sent to the Auditor's Office to have the dog transferred out of

the foster's name and into the new owner's name. Two months later Auditor has still not transferred the names nor have they cashed the check written by Jean Keating. Jean will have a report submitted to me and the board by 6.8.10 with further details. Auditor's sent the issue to the Law Department. Even though there are 200 dogs listed under a PO Box, they will not change the remaining 2 W puppies into PPI's PO Box address.

5. LCDW has requested that all rescues interested in taking dogs from them must submit an application. They have asked for our stats and proof of our 501c3 status. I have been sitting on it until we get a outstanding issue resolved. But since it's been on my radar screen for 2 weeks the LCDW has done nothing to fix the situation. In light of this I will send in our application regardless. But PPI will not be taking dogs from the LCDW until this issue is resolved.
6. Looking for a scanner to transfer documents in paper form onto pdf files. Thus we can shred the boxes and boxes of financial documents and adoption records. Chrissa is closing in on one for PPI to "borrow".
7. Now renting a larger storage unit. Have outgrown the old one. Has gotten to a point in which people are being disrespectful to other people's items. Spent a lot of time looking for something free. One place ended up being rented the day before I was prepared to move- exactly what was my greatest fear.
8. **REQUEST FOR VOTE:** Can PPI pay up to \$300 to have shelving made to go into the new storage unit? Current shelving units are dangerous.
9. Rummage Sale and Prom For paws items that had been at the fairgrounds are not at the new storage unit.
10. Looking for contacts at Catholic schools for students needing community service hours.
11. Looking for a volunteer to take over
  - a. writing vouchers
  - b. website pages
12. Constant Contact Stats
  - a. April 6, 2010 118 opens
  - b. April 21, 2010 245 opens
  - c. May 21, 2010 197 opens



d.

13. Website seems to be safe now. Over the two months we limited all access and slowly added people back in and forced them to change passwords. Still working on fixing a couple lingering problems. Back door was closed and the return coding the hacker left was removed.
14. Pooch Parade June 6. 1500 flyers passed out to OWE neighborhood the week prior to event
15. Imagination Station June 12 & 13

16. Pet Idol June 26
17. Requested from Attorney General to change our contact names out of Kathy Kozak and Kathy Johnson. They are sending paperwork to me.
18. Requested from Ohio Secretary of State change agent and address. Out of the Swanton address and Kim Hillard's name.
19. Looking for ideas for a foster drive. Seems like the newspaper doesn't really work.
20. More t-shirts have been ordered to outfit our volunteers.

#### **Fundraising Updates**

1. Great White concert June 4. Spent a great deal of time getting the exact correct type of insurance. Spend even more time shopping for the best price.
2. Dog Wash fundraisers June 19, July 17, Aug 14 & Sept 11
3. Bake /Craft sale at Old West End Festival June 5 & 6
4. Plant sale made \$255
5. Paw Hoorah made almost \$40,000
6. Prom for Paws made \$1300
7. Celebrity Wait August 24
8. Jo-Jo's made \$55
9. There will be no Euchre Tournament
10. Ski's has asked PPI to do a fundraiser at their restaurant. Discussed.

Adjournment: 8:21