

# Planned Pethood, Inc

Board Meeting

October 11, 2011

Minutes

*Present:*

Carol Dunn, Craig Jacobs, Kelly Dilworth, Laurie Cantrell, Stefanie Stark, Shirley Moran, Sue Bedra, Barb DiNardo

*Executive Director & Staff:*

Nikki Morey

*Absent:*

Tami Norris, Julie Taylor, Chrissa Liskai, Doug Kearns

I. Call to Order/Determination of Quorum

Board President Carol Dunn confirmed a quorum and called the meeting to order.

II. Minutes of the August 2011 meeting were reviewed. There were no changes, motion to approve passed.

III. Officers' Reports

a. President - Carol Dunn

i. Carol discussed board member expectations. She will contact those who do not meet the requirements and ask for their resignation.

b. Vice President/Recording Secretary - Tami Norris--Absent.

c. Treasurer- Craig Jacobs

i. Craig handed out copies of the financial reports from the auditors. He emailed everyone August financials & is working on Sept. He asked for any volunteers for the Finance Committee, he would like for this committee to meet soon. Craig is looking to move some cash to the investment fund. He has fully taken over the treasurer duties. It is a large workload and he's looking for volunteers to help with tasks, i.e. depositing duties.

IV. Executive Director Report

a. This was distributed, no questions.

b. PPI is in need of blank window envelopes.

V. Committee Update

a. Budget & Finance- No update

b. Education -No update

c. Fundraising- The dog walk is scheduled for 10/30 at Woodlawn Cemetery. There is a micro chipping event & play date event in November. There will also be holiday pictures at the Mansion View Inn. The Paw Hoorah is scheduled for 4/28/12.

d. Policy & Personnel- The committee met on 9/20/11 and there are new policies to vote on. The committee discussed the adoption process/handbook and determined that revisions will be done as needed through the ED or Adoption Coordinator.

VI. Old Business- none

VII. New Business

a. New policies to vote on: Whistleblower's Policy, Document Destruction Policy and Conflict of Interest Policy. Motion to approve-Barb. Second-Sue.

VIII. Adjournment

There being no further business, the meeting was adjourned.

The next board meeting will be December 13, 6 pm at Manhattans.

Minutes Recorded by,

Stefanie Stark

## 10.11.11 report from ED

### **Dog Program**

1. The drug, Immiticide, used to treat Heartworm disease, has been unavailable for months now. We have single-handedly called every vet and tracked down every amount to get our HW+ dogs treated. However, we have not been able to Zeus, a St. Bernard, treated. So we are going to do what is called "slow-kill" with Ivermectin. This can take up to 90 days. But if this "embargo" continues we have to keep moving forward.
2. Princess Apricot is still being treated for severe mange.
3. Mason will be getting both knees repaired
4. Wendy Batto and Cindy Pierce have been working on the table once a month
5. Dog program met to discuss the shared tasks with Mary Torio
6. Dog program also discussed needing to find an "Event Services Coordinator"
7. Experiencing the usual "back to school" return the dog crush
8. Starting a message board with Total Pet Care for all non-emergency communications. If this works, dog program might move to this method for all vet offices

### **Cat Program**

1. Still doing 5 adoption events a week.

2. Volunteers are down a bit right now. Two injured, many on vacation, Karen Latta's father has a 20% chance of survival.
3. Adoptions staying pretty good. 15 -20 week.
4. Frank the old-termer at St. Francis, went to a sanctuary
5. A whole litter of kittens with FeLk. The owner is holding them for 6 weeks to retest. If they are positive again, PPI will not take them
6. A whole litter of kitten FIV, back to the owner as we cannot help them
7. FeLk and FIV seems to be becoming more prevalent because people let their cats outside.
8. It has been a year without PanLuk, which is unheard of. And very little ringworm, which is also remarkable.
9. The Monday after the 100 adoptions in 2 days, We Are Not Trash event, the voicemail filled up 4 times by 5pm.

## Update

1. Website is being transferred over. I have created the new directory, templates, artwork and mastheads for almost all of the pages. Many volunteers have taken the training. I've been training volunteers also. I've been tweaking pages as they transfer data over. We are waiting for them to complete the inventory portion of the website.
  - a. Website committee would ordinarily meet in October. But we will meet in December after we have been using this platform for a while.
  - b. We will not be charged until November
  - c. Target go-live date is November 1
2. We Are Not Trash event was a huge success.
  - a. In those 2 days we did 103 cat adoptions. Counting in the dog adoptions that originated from that event, we could count another 20 adoptions.
  - b. K100 remote with 4 live mentions
  - c. Two articles in the Toledo Blade
  - d. Live on channel 24
  - e. Shown on channel 36
  - f. One family was denied and made a spectacle about it.
  - g. No returns or issues otherwise
3. PPI was a guest at the Toledo-Lucas County Library event.
4. PPI was a guest at Humane Ohio's free rabies vaccine clinic at Walbridge park. Shirley wrote vouchers all day long in the cold.
5. Estate we spoke of at the last board meeting was cancelled. The perimeters the estate needed PPI to work within were not feasible.
6. PPI will be meeting with TAHS on Friday, October 14 with Aimee St. Aurnard from Humane Ohio. Discussing the TNR in 43605, any other major adoption events and collaborative events.
7. PPI will be meeting with Sandra Metz from Fulton County Humane Society to discuss their future. Metz called to say they aren't getting anywhere and what to look into going to a foster based rescue program.
8. PPI has used up their first \$15,000 from Petsmart in our Litter Patrol Program. I have submitted paperwork to Petsmart to get our second \$15,000.
9. PPI made it through the first cut with Petco. We were asking for \$12,000 to purchase a new van for the cat program. I submitted the second half.
10. BGSU students have been very helpful at events. They are brainstorming a way to do a Kitty Litter drive for the Uof M versus OSU game in November.
11. Artwork has been started for the Holiday Appeal. Have begun collecting quotes for printing the Holiday Appeal.
12. Christmas Eve and New Year's Eve fall on Saturdays. Each group is discussing how to address the challenge. Last year they held events during the week and took the days off.
13. Thank you to Yark Automotive Group for the help with the shopping bags to PPI. Of 250 we only have 34 left.

14. [www.plannedpethood.net](http://www.plannedpethood.net) and .org have been renewed for another 5 years