

Planned Pethood, Inc

Board Meeting
August 10, 2010
Minutes

Present:

Carol Dunn, Judy Waddington, Kelly Dilworth, Craig Jacobs, Greg Bilazarian, Doug Kearns, Chrissa Liskai, Stefanie Stark, Laurie Cantrell, Julie Taylor, Tami Norris.

Executive Director & Staff:

Nikki Morey

Absent:

Kittsen McCumber, Kory Kaintz

- I. Call To Order
Board President Carol Dunn called the meeting to order.
- II. Minutes of the June 2010 meeting were reviewed, motion to approve by Chrissa, second by Judy. Motion passed.
- III. Treasurer's report
 - a. A financial report for the period through the end of June was given out.
 - b. Kory is working with our CPA to do a complete review of 2008/2009 financial statements
 - c. Taxes, reports are all filed for 2009
- IV. Executive Director Report
 - a. Nikki M distributed and reviewed a detailed report of activities.
- V. Old Business
 - a. Chrissa gave an update from the Fundraising Committee
 - i. They are developing a form for fundraising requests
 - ii. They want to plan ahead to make sure all fundraisers align with our mission
 - iii. Members are Chrissa, Deb Gring, Gail Skye, Wendy Geurin, Jane Holman and Nikki
 - b. Dog Warden Advisory Committee – City Council held hearings regarding a new ordinance on dangerous dogs
- VI. New Business
 - a. We welcomed our new board members and we each introduced ourselves. The point was brought up to make sure we explain some of the industry jargon used in meetings while the new board members are getting acclimated.
 - b. Short discussion on possibly moving to a new meeting site for board meetings. Kelly will investigate
 - c. The upcoming event at Manhattan's called Yappy Hour was mentioned.
- VII. Adjournment
There being no further business, the meeting was adjourned.

The next board meeting will be October 12, 6 pm at a location to be announced.

Minutes Recorded by,

Tami Norris

8.10.10 report from ED

Dog Program

1. Suzie is supposedly in renal failure but you can't see it in her behavior. One vet advised we euthanize. We will try diet and meds first.
2. Lacie has probable cancer. We have been told to euthanize her. The foster has elected to defer it until Lacie is worse and to enjoy her while they can.
3. Adoptions (per JW)

Month	2009	2010	% change
June	19	15	-27%
July	44	40	-10%

Cat Program

1. Special pricing was extended past June. To remain competitive and to adopt out cats, Karen Latta has adjusted pricing as we move further into kitten season
2. Received calls asking to surrender 301 litters of kittens
3. To handle the calls Jane Holman is helping with vouchers so Julie Brown can help Karen answer surrender calls
4. Van got new tires and an LOF
5. Adoptions (per JW)

Month	2009	2010	% change
June	78	60	-30%
July	83	91	9%

Update

1. Press Release sent out on 7.19.10 for Dog Wash Fundraiser. Got on K-100 for a 30 second spot.
2. PPI in the Blade, July 16 and June 13
3. PPI on Channel 13 July 7
4. Volunteer meeting August 31, 6:45-8:15, Sanger Library
5. Petsmart Charities Grant
 - a. PS has given us a 30 day extension due to TAHS not providing information to PS.
 - b. Signed Agreement and Statement have been provided to PS.
 - c. PPI is tracking all other pre-project data per grant requirements and will continue to do so
 - d. Julie White from PS is in direct contact with John Dinon at TAHS to discuss getting the data they want from them.
6. PPI has been approved as a rescue allowed to directly transfer dogs out of the Lucas County Dog pound. Lyle has mailed paperwork we need to complete. It includes a process and expectations they have on PPI. Please see below. This will be signed and returned after N Morey and J Herbert define who shall be the volunteers going to the pound collecting dogs
7. SAFER seminar was excellent. Discussed via email with others if they wish to learn SAFER as well. They can become certified without taking the actual class.
 - a. The binder and DVD will be copied and provided to other volunteers.
 - b. ASPCA suggests we purchase a flip video to record all evaluations. This protects PPI against future liability and allows the evaluators to go back and review behaviors to make sure they are assessing the dog fairly. One will be purchased shortly
8. S/N vouchers will now be produced and managed by a volunteer. He will update me weekly. I will still submit the excel file to Kory Kaintz for her review and to track if over/under budget. So far PPI has been under or at budget YTD for this account.
9. Food has been moved to Bennett enterprises.
10. PPI has been awarded July, August and September 2011 to 577 Foundation. We also get 100% of the donations for all books sold the week of Sept 17 & 18, 2011. A volunteer is already lined up.

11. MetroBark/Pet Idol feedback provided
12. Provided several email discussions regarding an unsatisfied volunteer that has interpersonal problems with other volunteers.
13. Waiting for Mission Fish to approve our application to their program. This will allow us to put items for auction on Ebay but we would get 100% of the money rather than PayPal taking their usual cut.
14. Emergency Preparedness seminar, August 12. Press Release will be going on to all media sources that week.
15. Met with professor at BGSU who heads up the community service course with our needs
16. Will be filing a small claim against Shannon Hall and William Hall. We have found her new address. I have emails and written notes where she has admitted she needed to return PPI cages. I've asked Karen Latta for the contact info for someone who adopted from PPI, gave cash to S Hall and PPI never got the money so we may obtain a statement from them. Might not re-coup the adoption money but can show a trend in character.
17. Provided an updated list of those driving PPI vehicles to our insurance company
18. Person doing the PPI access file has proven to be unreliable. I still trust her with the information but not to actually do the work. I'm sending it to another volunteer. In hopes our eNewsletter list will grow larger than the 500+ people we have currently. Especially since I know we have at least 5-6k names we could use.
19. Update on new vet Partners.
20. I will be taking at *least* 2 weeks off starting perhaps Tuesday, September 28 or Friday, October 1.